

**Notice of a Meeting**  
**Education and Young People Overview & Scrutiny  
Committee**

**Friday, 22 November 2024 at 10.00 am**  
**Room 2&3 - County Hall, New Road, Oxford OX1 1ND**

**These proceedings are open to the public**

If you wish to view proceedings, please click **on this [Live Stream Link](#)**.  
However, that will not allow you to participate in the meeting.

**Membership**

Chair - Councillor Nigel Simpson  
Deputy Chair - Councillor Jenny Hannaby

*Councillors:* Liz Brighthouse OBE Andy Graham Michael Waive  
Ian Corkin Sally Povolotsky  
Trish Elphinstone Roz Smith

*Co-optees:* Fraser Long Toby Long

**Notes:** *Date of next meeting: 28 February 2025*

<b>For more information about this Committee please contact:</b>		
Committee Officer	<i>Scrutiny Scrutiny@oxfordshire.gov.uk</i>	<i>Officer</i>



Martin Reeves  
Chief Executive

14 November 2024

## What does this Committee review or scrutinise?

- All services and preventative activities/initiatives relating to children, young people, education, families and older people.
- Enables the council to scrutinise its statutory functions relating to children, adult social care and safeguarding. Includes public health matters where they are not covered by the Joint Health Overview and Scrutiny Committee.
- This committee will also consider matters relating to care leavers and the transition between children's and adult services

## How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

## About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

## 1. Apologies for Absence and Temporary Appointments

To receive any apologies for absence and temporary appointments.

## 2. Declaration of Interests

See guidance note on the back page.

## 3. Minutes (Pages 1 - 10)

The Committee is recommended to **APPROVE** the minutes of the meeting held on 20 September 2024 and to receive information arising from them.

## 4. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on 18 November 2024. Requests to speak should be sent to the Scrutiny Officer at [scrutiny@oxfordshire.gov.uk](mailto:scrutiny@oxfordshire.gov.uk).

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

## 5. Committee Forward Work Plan (Pages 11 - 150)

The Committee is recommended to **AGREE** its work programme for forthcoming meetings, having heard any changes from previous iterations, and taking account of the Cabinet Forward Plan and of the Budget Management Monitoring Report.

## 6. Co-optee Recruitment (Pages 151 - 156)

The Director of Law and Governance has provided an update on co-optee recruitment. The Committee is recommended to consider the report and to agree to appoint the identified candidates for two years from February 2025.

*Report to follow*

**7. Annual Report on Holiday Activities and Food Programme (Pages 157 - 166)**

Cllr John Howson, Cabinet Member for Children, Education and Young People's Services, Kate Reynolds, Deputy Director of Education, and Jessie Dobson, Partnership Youth Development Manager, have been invited to present the Annual Report on Holiday Activities and Food Programme.

The Committee is asked to consider the report and raise any questions, and to AGREE any recommendations it wishes to make to Cabinet arising therefrom.

**8. Draft Education Otherwise Than At School Policy (Pages 167 - 178)**

Cllr John Howson, Cabinet Member for Children, Education and Young People's Services, Kate Reynolds, Deputy Director of Education, and Joanna Goodey, Education Inclusion Manager, have been invited to present a report on the Draft Education Otherwise Than At School (EOTAS) Policy.

The Committee is asked to consider the report and raise any questions, and to **AGREE** any recommendations it wishes to make to Cabinet arising therefrom.

**9. Revised Home to School Transport Policy for Consultation**

Cllr John Howson, Cabinet Member for Children, Education and Young People's Services, Kate Reynolds, Deputy Director of Education, and Stephen Good, Home to School Transport Programme Manager, have been invited to present a report on the revised Home to School Transport Policy before it is issued for public consultation.

The Committee is asked to consider the report and raise any questions, and to AGREE any recommendations it wishes to make to Cabinet arising therefrom.

*Report to follow*

**EXEMPT ITEM**

In the event that any Member or Officer wishes to discuss the information set out in the restricted annex to Agenda Item 10, the Committee will be invited to resolve to exclude the public for the consideration of the annex by passing a resolution in the following terms:

"that the public be excluded during the consideration of the annex since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

THE RESTRICTED ANNEX TO THE ITEM NAMED HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE IT.

## **10. Annual Report from Adopt Thames Valley (Pages 179 - 238)**

Cllr John Howson, Cabinet Member for Children, Education and Young People's Services, Kate Reynolds, Deputy Director of Education, and Teresa Rogers, Head of Service: Adopt Thames Valley, have been invited to present the Annual Report from Adopt Thames Valley.

The Committee is asked to NOTE the report.

## **11. Annual Corporate Parenting Report (Pages 239 - 304)**

Cllr John Howson, Cabinet Member for Children, Education and Young People's Services, Kate Reynolds, Deputy Director of Education, and Charlotte Davey, Assistant Director of Provider Services, have been invited to present the Annual Corporate Parenting Report.

The Committee is asked to NOTE the report.

## **12. Committee Action and Recommendation Tracker (Pages 305 - 308)**

The Committee is recommended to **NOTE** the progress of previous recommendations and actions arising from previous meetings, having raised any questions on the contents.

## **13. Responses to Scrutiny Recommendations**

No responses to Scrutiny recommendations were expected.

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.